

## NOTES TO CONTRIBUTORS

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Manuscripts are submitted by e-mail or mail. They should be in a concise and clear style. The text must be typed double-spaced, on A4 format paper using Times New Roman font size 12, normal character spacing and should not exceed 15 pages (about 3500 words), including photographs, tables, drawings, formulae, *etc.* Authors are requested to use margins of 3 cm on all sides. Hard copies should be submitted in duplicate and reproduced by a clearly legible duplication process.

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Key words (up to 6) should be indicated on a separate line after the summary.

The first and the middle name of the authors are to be indicated by initials, the family name(s) of the author(s) are to be given in full. The name of the author to whom correspondence should be addressed is to be marked by an asterisk. The affiliation of the author(s) should be listed in detail (no abbreviations!).

References, quoted in the manuscript by Arabic numerals in square brackets set on the line, should be typed on a separate sheet. The names of all authors of a certain publication should be given. The use of “*et al.*” in the list of references is not acceptable. Titles of journals must be abbreviated according to Chemical Abstracts.

Figure captions and tables should be appended to the manuscript in separate files (sheets). Special attention is drawn to conciseness of captions. Author(s) name(s), title of the paper, number of drawings, photographs, diagrams, *etc.*, should be written on the back of the illustrative material in accordance with the list enclosed. Avoid using more than 6 (12 for reviews, respectively) figures in the manuscript.

The final text should be submitted by e-mail or on a 3.5” diskette (CD). The main text, list of references, tables and figure captions should be saved in separate files as \*.rtf or \*.doc of Word processor with clearly identifiable file names. Pictures should be presented in \*.tif, \*.jpg, \*.cdr or \*.bmp format, the chemical reaction schemes should be written using ISIS Draw or ChemDraw programme. Authors are asked to submit the final text with a list of three potential reviewers. The Editorial Board of the journal is not obliged to accept these proposals.

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